

TERMS OF REFERENCE FOR CONSULTANT

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Hiring Office:	UNFPA Sierra Leone Country Office
Purpose of consultancy:	The purpose of the consultancy is to develop training materials, conduct a training of trainers on the implementation of the newly developed comprehensive sexuality education curriculum and conduct a key stakeholder training on the positive impacts of comprehensive sexuality education.
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p><u>Background</u></p> <p>The United Nations Population Fund (UNFPA) is an international development agency that promotes the right of every woman, man and child to enjoy a life of health and equal opportunity. UNFPA supports countries in using population data for policies and programmes to reduce poverty and to ensure that every pregnancy is wanted, every birth is safe, every young person is free of HIV/AIDS, and every girl and woman is treated with dignity and respect.</p> <p>Comprehensive Sexuality Education is curriculum-based education that aims to equip children and young people with the knowledge, skills, attitudes and values that will enable them to develop a positive view of their sexuality. Such education should take place both in schools and at the community level. It must be age-appropriate and reflect the evolving capacities of adolescents. Furthermore, it should begin as early as possible, foster mature decision-making, and specifically aim to reduce gender inequality.</p> <p>In 2021, UNFPA Sierra Leone supported the Ministry of Basic and Senior Secondary Education to develop teaching and learning materials for the newly developed Comprehensive Sexuality Education. The materials include teacher's manuals and a learner's workbooks for primary class one, primary class two, primary class three, primary class four, primary class five, primary class six, junior secondary school grade one, junior secondary grade two, and junior secondary grade three.</p> <p>A consultant is required to do the following:</p> <ol style="list-style-type: none"> 1. Develop a training manual to be used in a training of trainers on the new comprehensive sexuality education curriculum. This manual should include modules on personal values and assumptions in addition to modules on comprehensive sexuality within the curriculum. The manual should be complemented with additional materials such as PowerPoint presentations and hand-outs to be used in the training. 2. Conduct the training of trainers with selected trainers. 3. Facilitate a one-day training with selected key stakeholders within the Ministry of Basic and Senior Secondary Education, the Teaching Service Commission, Sierra Leone's Teachers' Union and other key stakeholders on how to communicate accurately about CSE.

Duration and working schedule:	40 working days – between the 11th of March - 31 st of May 2022
Place where services are to be delivered:	It is expected that the first phase of this consultancy (training material design) will be conducted remotely while the second phase (training) will take place in Freetown, Sierra Leone.
Delivery dates and how work will be delivered	<ul style="list-style-type: none"> ● Training of trainers manual and training materials- 1st of April 2022 ● Training report on training of key stakeholders on positive messaging on CSE- 15th of April 2022 ● Training report on training of trainers- 31st of May 2022 <p>Deliverables should be submitted electronically to the Ministry of Basic and Senior Secondary Education and UNFPA</p>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The consultant will be required to have progress briefing meetings with relevant actors within the Ministry of Basic and Senior Secondary Education and UNFPA every week.
Supervisory arrangements:	The consultant will be under the direct supervision of the Head of the Delivery Unit with additional oversight from the UNFPA Gender and Rights Specialist. Further guidance will be provided by the Ministry of Basic and Senior Secondary Education Chief Education Officer and the UNFPA Country Representative.
Expected travel:	Travel to Freetown with potential travel to other districts in Sierra Leone
Required expertise, qualifications and competencies, including language requirements:	<p>Essential:</p> <ul style="list-style-type: none"> ● A Master degree in Education, Public Health or related Social Sciences or similar ● 10 years of professional experience in education or sexual reproductive rights programming in Sierra Leone or a similar setting ● Previous experience carrying out trainings on comprehensive sexuality education, gender or similar, preferably in Sierra Leone ● Excellent facilitation skills ● Knowledge of the international technical guidelines on sexuality education ● Excellent interpersonal and general communication skills ● Fluent in spoken and written English <p>Desirable:</p> <ul style="list-style-type: none"> ● Prior experience with the UN ● Understanding of cultural norms in Sierra Leone ● Prior experience working to support Government, preferably within West Africa
Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable:	The Ministry of Basic and Senior Secondary Education and UNFPA will facilitate the sharing of draft teaching and learning materials and logistics for trainings

Other relevant information or special conditions, if any:	<p>The consultant will be paid based on acceptance of deliverables in line with the prevailing UNFPA consultant scale upon confirmation from the line manager that work was satisfactorily performed.</p> <ul style="list-style-type: none">● Completed training of trainers manual -40 per cent payment● Report on training of key stakeholders on positive impacts of CSE- 20 per cent payment● Report on training of trainers on comprehensive sexuality– 40 per cent payment
<p>Signature of Requesting Officer in Hiring Office:</p> <p>Date:</p> <p>Signature of Representative in Hiring Office:</p> <p>Date:</p>	