

TERMS OF REFERENCE FOR CONSULTANT

TERMS OF REFERENCE	
Hiring Office:	UNFPA Sierra Leone Country Office
Purpose of consultancy:	The purpose of the consultancy is to produce human interest stories and a lessons learned document on the reintegration of adolescent girls into formal education.
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p><u>Background</u></p> <p>UNFPA is currently implementing the Irish Aid funded Protecting and Empowering Girls to Reach their Full Potential (PROTECT) Project. A key Outcome of PROTECT is the operationalization of the National Policy in Radical Inclusion in Schools . The National Policy in Radical Inclusion in Schools is concerned with the removal of all infrastructural and systemic policy and practice impediments that limit learning for any child. It is about creating an enabling and inclusive environment that eradicates stigma, harassment, intolerance and exclusion of any kind. Radical inclusion is a process and a way of increasing justice and equity in peoples’ lives and organisations. The policy particularly emphasizes the inclusion of historically marginalised groups: pregnant girls and parent learners, children with disabilities, children from rural and underserved areas, and children from low-income families. It is about creating an inclusive education system that allows all children in Sierra Leone to thrive. It calls for a meaningful and timely allocation and efficient use of resources to create a society in which both girls and boys are given equitable and appropriate support to access school and continue learning irrespective of their personal situation or socioeconomic and other status. The policy ensures compliance with existing laws and regulations surrounding inclusion and provides guidelines for decision-making and streamlining internal processes.</p> <p>UNFPA is supporting the Directorate of Non-Formal Education to reintegrate 200 vulnerable adolescent girls into formal education in four districts, namely Kambia, Koinadugu, Moyamba and Pujehun. In order to provide lessons learned to the Ministry of Basic and Senior Secondary Education on reintegrating adolescents to formal-education, UNFPA is seeking to recruit a consultant to conduct qualitative data collection at the point of reintegration and later in the academic year. The consultant will be required to create a lessons learned document in addition to a series of human interest stories which document the experience of adolescent girls being reintegrated.</p>
Duration and working schedule:	30 working days to be carried out between the 11 th of March 2022 and 20 th of May 2022
Place where services are to be delivered:	Freetown with travel to Kambia, Koinadugu, Moyamba and Pujehun
Delivery dates and how work will be delivered	<ul style="list-style-type: none"> ● Ten (10) human Interest Stories detailing the experience of project participants- 1st of May 2022

	<ul style="list-style-type: none"> Lessons learned document and recommendations for future programming- 20th of May 2022 <p>Deliverables should be submitted electronically to the Ministry of Basic and Senior Secondary Education and UNFPA</p>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The consultant will be required to have progress briefing meetings with relevant actors within the Ministry of Basic and Senior Secondary Education and UNFPA every week.
Supervisory arrangements:	The consultant will be under the direct supervision of the Head of the Ministry of Basic and Senior Secondary Education Delivery Unit and the UNFPA Gender and Rights Specialist. Additional oversight will be provided by the Ministry of Basic and Senior Secondary Education Chief Education Officer and the UNFPA Representative.
Expected travel:	Travel to Kambia, Koinadugu, Moyamba and Pujehun
Required expertise, qualifications and competencies, including language requirements:	<p>Essential:</p> <ul style="list-style-type: none"> A master's degree in development studies, public health, education or similar 5 years of professional experience working in monitoring and evaluation or research Previous experience working with adolescents, particularly vulnerable adolescent girls in Sierra Leone or a similar context Excellent interpersonal and general communication skills Excellent writing and presentation skills Fluent in spoken and written English Fluent in Krio <p>Desirable:</p> <ul style="list-style-type: none"> Prior experience working with the UN and/or the Ministry of Basic and Senior Secondary Education Fluency in one or more Sierra Leonean language Experience in most significant change story methodology
Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable:	The Ministry of Basic and Senior Secondary Education and UNFPA will facilitate the consultant with programme documentation and access to programme participants
Other relevant information or special conditions, if any:	<p>The consultant will be paid based on acceptance of deliverables in line with the prevailing UNFPA consultant scale upon confirmation from the line manager that work was satisfactorily performed.</p> <ul style="list-style-type: none"> Ten (10) human Interest Stories detailing the experience of project participants- 40%

- | | |
|---|--|
| | <ul style="list-style-type: none">• Lessons learned document and recommendations for future programming- 60% |
| <p>Signature of Requesting Officer in Hiring Office:</p> <p>Date:</p> <p>Signature of Representative in Hiring Office:</p> <p>Date:</p> | |