



## CONSULTANT VACANCY ANNOUNCEMENT

<b>Job title:</b>	<b>International Consultant – Graphic Designer/Illustrator</b>
<b>Location:</b>	<b>Freetown, Sierra Leone</b>
<b>Contract Type:</b>	<b>Individual Consultant</b>
<b>Duty Location:</b>	<b>UNFPA Country Office, Freetown, Sierra Leone</b>
<b>Duration:</b>	<b>44 working days (Within the period, 4<sup>th</sup> April – 31st May 2022)</b>

### **The Purpose:**

The purpose of the individual consultancy is for a graphic designer/illustrator to produce a youth-friendly, learner-centered, and age-appropriate set of teaching and learning materials and training of trainers manual based on the content developed by the Ministry of Basic and Senior Secondary Education.

You will work under the direct supervision of the Head of the Ministry of Basic and Senior Secondary Education Delivery Unit and the UNFPA Gender and Rights Specialist. Additional oversight will be provided by the Ministry of Basic and Senior Secondary Education Chief Education Officer and the UNFPA Representative.

### **Background:**

The United Nations Population Fund (UNFPA) is an international development agency that promotes the right of every woman, man and child to enjoy a life of health and equal opportunity. UNFPA supports countries in using population data for policies and programmes to reduce poverty and to ensure that every pregnancy is wanted, every birth is safe, every young person is free of HIV/AIDS, and every girl and woman is treated with dignity and respect.

Comprehensive Sexuality Education is curriculum-based education that aims to equip children and young people with the knowledge, skills, attitudes and values that will enable them to develop a positive view of their sexuality. Such education should take place both in schools and at the community level. It must be age-appropriate and reflect the evolving capacities of adolescents. Furthermore, it should begin as early as possible, foster mature decision-making, and specifically aim to reduce gender inequality.

In 2021, UNFPA Sierra Leone supported the Ministry of Basic and Senior Secondary Education to develop teaching and learning materials for the newly integrated CSE Curriculum. The materials include teacher's manuals and a learner's workbooks for primary class one, primary class two, primary class three, primary class four, primary class five, primary class six, junior secondary school (JSS) grade one, JSS grade two, and JSS grade three.

A consultant is required to carry out the graphic design and illustration of the aforementioned materials. The consultant will be expected to design the materials in a manner, which is appealing to young people and consistent with other materials being utilised, by teachers and students in Sierra Leone. The design of the materials should be both age and culturally appropriate and where relevant scientifically accurate. Furthermore the consultant will be expected to design/illustrate materials describing the positive impact of CSE which will be used to train key stakeholders on messaging around CSE.



In 2022 UNFPA is supporting the Ministry of Basic and Senior Secondary Education to develop a training manual on the comprehensive sexuality education curriculum. Upon completion the consultant will be required to carry out the graphic design/illustration of this manual.

It is expected that this consultancy will be conducted remotely.

- Designed and illustrated primary one-primary six teaching and learning materials-22<sup>nd</sup> of April 2022
- Designed and illustrated materials on the positive impacts of CSE- 29<sup>th</sup> of April
- Designed and illustrated Training Manual- 15<sup>th</sup> of May 2022
- Designed and illustrated JSS one-JSS three teaching and learning materials- 31<sup>st</sup> of May

Deliverables should be submitted electronically to the Ministry of Basic and Senior Secondary Education and UNFPA.

### **Monitoring and progress control:**

The consultant will be required to have progress briefing meetings with relevant actors within the Ministry of Basic and Senior Secondary Education and UNFPA every week.

### **Qualifications and Experience:**

#### *Education:*

- A degree level qualification in graphic design/ digital illustration or similar
- Five years demonstrable experience undertaking similar design tasks
- Contactable references of similar work done within the last 18 months and a portfolio which reflects this and be able to deliver within the proposed time-frames

#### *Desirable:*

- Prior experience designing teaching or learning materials in Sierra Leone or a similar context

### **Language and other competencies:**

- Proficient in spoken and written English
- Excellent writing and communication skills
- Proficient in use of Microsoft applications

### **Required Competencies:**



<b>Values:</b> <ul style="list-style-type: none"><li>• Exemplifying integrity,</li><li>• Demonstrating commitment to UNFPA and the UN system,</li><li>• Embracing cultural diversity,</li><li>• Embracing change</li></ul>	<b>Functional Competencies:</b> <ul style="list-style-type: none"><li>• Strategically positioning UNFPA programme</li><li>• Providing conceptual innovation to support programme effectiveness</li><li>• Generating, managing and promoting the use of knowledge and information</li><li>• Facilitating quality programmatic results</li></ul>
<b>Core Competencies:</b> <ul style="list-style-type: none"><li>• Achieving results,</li><li>• Being accountable,</li><li>• Developing and applying professional expertise/business acumen,</li><li>• Thinking analytically and strategically,</li><li>• Working in teams/managing ourselves and our relationships,</li><li>• Communicating for impact</li></ul>	

### **Compensation:**

The compensation for this position is based on acceptance of deliverables in line with the prevailing UN Consultancy scale upon satisfactory performance

### **Mode of application:**

Interested candidates are invited to apply to the email address [sierra-leone.office@unfpa.org](mailto:sierra-leone.office@unfpa.org) not later than 18 March 2022 including:

- Motivational letter
- CV (including working experience and references)
- Copy of certificate(s)

Only shortlisted candidates will be contacted

### **UNFPA Work Environment**

UNFPA provides a work environment that reflects the values of gender equality, teamwork, Embracing diversity in all its forms, integrity, and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and promoting equal opportunities for all.

We, therefore, encourage women and persons with disabilities to apply.

### **Disclaimer:**

UNFPA does not charge any application, processing, training, interviewing, testing, or other fees in connection with the application or recruitment process. Fraudulent notices, letters, or offers may be submitted to the UNFPA.